

Draft Minutes  
Water Conservation Commission  
October 4, 2012

1. Call to Order:

The meeting was called to order at 5:30 p.m. Commission members Jim Ford, Dan Amadeo, Ruth Krotzer, Harold Krotzer, Carroll Meuse, Tom Jennings, and Jan Shriner were present. James Derbin, Brian True, Paul Lord, and Paula Riso were present from staff.

2. Public Comments on Any Item Not on the Agenda:

Director Shriner announced that the District's Deputy General Manager recently passed away and that he was a wonderful individual who would be greatly missed.

3. Approve the Draft September 6, 2012 Minutes:

Commissioner Amadeo clarified that the candidate debate on October 13<sup>th</sup> was from 10:00 to 11:30 a.m.

Commissioner Amadeo made a motion to approve the draft minutes. Commissioner Jennings seconded the motion. The motion was passed unanimously.

4. Review Commissioners' Appointment Dates, Commissioners' Term Endings, and the Election of Commission Officers:

Mr. True reviewed the schedule and advised Commissioner Krotzer of her impending term expiration. The Commission discussed how the appointments were made for the City and the District positions. Commissioner Amadeo suggested that the City of Marina also appoint an alternate member to the Commission.

5. Receive a Report Regarding Commercial BMP Implementation, the Impact of Not Meeting Implementation Targets, and the Role of CSUMB in Meeting the BMP's:

Mr. Lord reviewed how the District tracks water savings and how the District would have to meet the conservation goals by 2020. The Commission discussed the water saving measures and the consequences on not implementing the water conservation BMP's. Mr. Lord talked about the different commercial accounts including schools, restaurants, shopping malls and medical. He explained that there are different categories within the accounts so that landscaping water use is accounted separate from the interior water use.

Mr. Lord discussed how the water savings is reported and explained that there are different ways of reporting the water savings. He said that the decision on how to report the water savings is made in December and can be changed every two years.

Mr. Lord commented that the District has not received any detailed information from CSUMB regarding water saving measures they may have taken by installing upgrades to restrooms and kitchens.

Agenda Item 5 (continued):

Commissioner Amadeo suggested the District Board President send a letter to the Colonel in charge of the Presidio of Monterey, the acting interim President of CSUMB, and the President of Monterey Peninsula College asking if they are aware of the BMP compliance requirements and if they will help the District in achieving their goals.

The Commission moved to agenda item 8 so Director Shriner can give her update before she had to leave the meeting.

8. Receive Update on Board/District Activities:

Director Shriner commented that the next Board meeting is Tuesday, October 9<sup>th</sup>. She said that at a recent special Board meeting, it was discussed that the FORA Board did not approve the 5% budget increase the District proposed and that there would be further discussion between FORA and District staff. Director Shriner commented that there was a project that a student intern would be doing for the City of Marina regarding landscaping at several properties.

Director Shriner left the meeting at 6:07 p.m.

6. Consider the Water Conservation Commission Scope of Duties and Responsibilities and Recommending to the MCWD Board the Resulting Modifications to the WCC Procedures and Board Procedures Manual:

Mr. True reviewed the proposed changes to the WCC procedures and the Board Procedures Manual. He explained that it was ready to take to the Board of Directors if the Commission was agreeable.

Commissioner Amadeo made a motion to forward the proposed changes of the WCC procedures and the Board Procedures Manual to the Board for consideration. Commissioner Ruth Krotzer seconded the motion. The motion passed with 6-Ayes, 0-Noes, 1-Absent (Shriner).

7. Review Proposed and Suggested Agenda Items for November 1, 2012 and Future Dates:

The Commission requested to add a December dinner to the agenda. Commissioner Amadeo suggested moving the November meeting from the 1<sup>st</sup> to the 15<sup>th</sup> so that the Commission can see what action the Board took at the November 13<sup>th</sup> meeting regarding the WCC procedures. The Commission agreed to move the meeting to November 15<sup>th</sup>.

Commissioner Amadeo suggested the letter he requested the Board President send to CSUMB et al. Mr. True stated that he had an idea regarding the letter and asked Commissioner Amadeo call him to discuss it.

Agenda Item 7 (continued):

The Commission requested that the following items be on the November agenda:

- Discussion of December WCC meeting location and time
- A copy of the newsletter recently approved by the Board
- The Board's conclusion to the WCC procedures
- Ruth Krotzer's re-appointment application
- Mary Linzer presentation
- Potential for new rebate program – if Mary Linzer is unavailable
- Draft letter to CSUMB – if Mary Linzer is unavailable

9. Receive Comments from Commission Members:

Commissioner Harold Krotzer commented that the Marina Fire Department will have a fire awareness open house on October 6<sup>th</sup>, between 10 am and 2 pm.

Commissioner Jennings commented that the Nickelodeon Day of Play will be at the Monterey Sports Center from 6:30 – 8:30 pm.

10. Adjournment:

The meeting was adjourned at 6:25 p.m.